



**University of Technical Education, HCM**

In partnership with

**University of Sunderland, UK**



# **Application Form**

**The Bachelor Degree Programme  
from University of Sunderland**



**University of  
Sunderland**

## Study Program – Chương trình học

**Program:**

*Chương trình*

Bachelor degree

*Cử nhân*

Postgraduate

*Thạc sỹ*

**Major:**

*Chuyên ngành*

Business Management – *Quản Trị Kinh doanh*

Accounting & Finance Management – *Quản Trị Kế Toán & Tài chính*

## Personal Information – Thông tin Cá nhân

**Name:**

*Họ và tên (chữ in hoa)*

**D.O.B:**

*Ngày sinh*

**Nationality:**

*Quốc tịch*

**Gender:**

*Giới tính*

Male

*Nam*

Female

*Nữ*

**ID Card No:**

*Số CMND*

**Address :**

*Địa chỉ thường trú*

Picture  
(3\*4)

**Tel:**

*Điện thoại*

**Email:**

*Địa chỉ email*

## Education & Training – Học vấn

Certificate/Qualifications <i>Bằng cấp</i>	School/ Institution <i>Tên trường</i>	From year <i>Từ</i>	To year <i>Đến</i>

**Average score at 12<sup>th</sup> grade:**

*Điểm trung bình lớp 12*

**High School Diploma score:**

*Điểm tốt nghiệp PTTH*

**University Entrance Examination score:**

*Điểm thi đại học*

**Subject:**

*Khối*

**University:**

*Trường*

**Year:**

*Năm*

**TOEFL score:**

*Điểm TOEFL*

**Year:**

**IELTS score:**

*Điểm IELTS*

**Year:**

**English Language Level:**

*Trình độ tiếng Anh*

**School:**

*Học tiếng Anh tại*

**Other certificate, if any:**

*Các chứng chỉ khác, nếu có*

## Other Information – Những thông tin khác

Extra curriculum and social activities you have participated <i>Những hoạt động ngoại khóa chính mà bạn đã tham gia</i>	Achievements <i>Thành tích đạt được</i>

### Sources of Information:

*Bạn biết thông tin về chương trình qua:*

Friends & Relatives  
*Bạn bè, người thân*

Email  
*Thư điện tử*

Press Advertisement  
*Quảng cáo báo chí*

Website  
*Trang Web*

Others, please specify: .....

*Các nguồn khác (xin ghi cụ thể)*

## Declaration – Cam kết

I confirm that, to the best of my knowledge, the information given in this form is correct and complete. Inaccurate and incomplete information may result in withdrawal from the registered program. Upon the acceptance, I commit to strictly follow all university rules and regulations.

*Tôi xin xác nhận những thông tin tôi cung cấp trên đây hoàn toàn chính xác và đầy đủ. Tôi biết rằng việc cung cấp thông tin không đầy đủ hoặc không chính xác có thể dẫn đến việc tôi không được chấp nhận vào học. Nếu được chấp nhận vào chương trình, tôi cam kết sẽ tuân thủ mọi nội quy và quy định của chương trình.*

Signature

*Ký tên* .....

Date:

*Ngày* .....

Notes

# Enrollment Policies

Students are specifically enrolled only for the program stated in this registration form and this enrolment is not transferable to any other student and or any other program.

Once registered, a space shall be committed to the student for the duration of the programme and as such the student is liable for the payment of the full programme fees.

Students shall attend only classes for which they have specifically registered and will not switch classes. Any request for the occasional switching of classes should be made to the management.

The school reserves the right to expel a student from a course if the school feels that the continued presence of the student would be harmful to other students and/or the school. Any refunds made to this student will be at the full discretion of the school.

The student undertakes to behave in a proper manner at all times and further agrees to indemnify the school against any damage that he/she may cause to the school's premises and or property.

The school reserves the right to post-poner the start of any scheduled class(es) by up to 21 days and is not required to give any reasons whatsoever.

The school reserves the right to vary the subjects offered, the time-table, programmes and teaching staff to better serve the students or as may be required.

All representations made by the school regarding the various programmes are based on information made available by the various examining/governing bodies. While the school shall endeavour always only to provide up-to date information, the school shall not be held responsible for any change in policies, terms and conditions that these bodies may from time to time make to these programmes.

It is further understood that the student shall ensure that he/she fully complies with the entrance requirements of these governing bodies.

All fees due are to be paid by the due date; otherwise a surcharge of \$30 will be imposed on late payments. No certificates or results are to be issued unless all fees owing are duly paid. Certificate issued by External Bodies are subject to External Bodies schedules, the school is not held responsible for the late issuance of these External Examination Bodies/ External Universities certifications. In the event that a decision is made by any External Examination Bodies/External Universities to prematurely stop the course, the course is deemed to be terminated by these External Bodies / External Universities; fees paid for incomplete modules/undone modules will be refunded to the students only.

No classes shall be scheduled on public holidays and during Term Breaks. All photographs taken by the school are considered as school property, and the school has the right of use. The school also has the right of use of any testimonies given by their students.

The school shall not be held liable for any damages to student property and or any personal injury or death to students whilst on the school premises.

Only Machine printed School Official Receipts duly signed by school's staff members are valid.

All student's particulars are for School Internal use & Examination Board Registration Only.

School will contact students by means of Telephone or Emails or Postal Address; hence it is important that Students must update their particulars when changed.

Fees payment by Cash or Bank Transfer

# Refund Policies

Tuition fees paid before or after commencement of the programme are refundable subject to the following:

- 75% refund of tuition fees if the applicant's written notice of withdrawal is received more than thirty (30) days before the commencement date.
- 50% refund of tuition fees if the applicant's written notice of withdrawal is received before but not more than thirty (30) days before the commencement date.
- No refund after the commencement date.
- No refund for all non-tuition fees

Commencement date refers to the date when the programme actually commences as stipulated by the Institution for an individual student.

It takes approximately 14 working days for the refund process to be completed.